

# Support with Digital, Employment & Skills

## at Bolton Library and Museum Services

- **Digital One to Ones** – Learn how to use your phone, tablet or laptop at a free pre-booked one to one.
- **Tea & T' internet** – Drop in and have a cup of tea and a chat about digital support in Bolton.
- **Digital Skills Job Club** – Learn essential digital skills to update and upload your CV and search for jobs.
- **Digital Lending Library** – Borrow a Chromebook or Tablet, to help you access digital and employability skills and courses.
- **Employability Support** - Receive support and overcome barriers to employment with access to training, skills and opportunities.
- **Free Data** - Adults 18+ on a low income can access free data, calls and texts SIM cards from the Greater Manchester Databank.
- **ESOL support** – Support and skills assessments for residents, refugees and asylum seekers with English as a second language.

To find out more call 01204 332853, email [DES@bolton.gov.uk](mailto:DES@bolton.gov.uk) or visit [www.boltondes.org.uk](http://www.boltondes.org.uk)



# Need tailored digital support?

## Digital One to Ones

**Access FREE one to one digital help sessions provided by our team of Digital Helper volunteers.**

Bookable one to one support for anyone who does not have the skills or confidence to use computers, smartphones or tablets.

### What can we help with?

- Basic Device Navigation
- Online Job Searching
- Email Account Setup
- Digital Security & Safety
- Accessing the NHS App
- Basic Microsoft Office Applications
- Navigating Social Media
- And much more...



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# Need help with digital skills?

## Tea and T'internet

Join us for a free cup of Tea and all the T'internet and digital support you need as you receive assistance from our friendly Digital Helpers.

Bring your own device or borrow one of ours to find out more about the digital world. No booking needed.

Join us between 2pm to 4pm at:

Central Library - Every Thursday

Farnworth Library - Third Monday of the month

Harwood Library - Second Tuesday of the month

Horwich Library - Last Monday of the month

Little Lever Library - Last Thursday of the month

Westhoughton Library - Last Friday of the month



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# Need help with digital skills?

## Tea and T'internet

Join us for a free\* cup of Tea in the Café Crescent and all the T'internet and digital support you need.

Chat to Bolton Library's Digital Helpers and other residents to discuss the range of digital support available in Bolton and help to answer each other's digital questions.

### Where and When?

**Every Thursday - 2pm to 4pm**

Café Crescent

Bolton Central Library

Le Mans Crescent

Bolton

BL1 1SE



**\*Attendees receive one free hot drink voucher to use at Café Crescent**

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# Need access to a digital device?

## Digital Lending Library

If you are looking for a job, starting a college course or beginning a new project, but don't have a digital device at home, the Bolton Digital, Employment and Skills team can help.

Bolton Library members\* can now apply to borrow either a Google Chromebook or Samsung Tablet for short term loans.

The Digital Lending Library is there to help residents who otherwise would not have access to a digital device.

Speak to a member of the DES Team for more information on how to apply.



**\*Applicants must be currently living, working or studying in Bolton and engaged on a digital or employability skills course with Bolton Libraries or a partner organisation. Email [DES@bolton.gov.uk](mailto:DES@bolton.gov.uk) for more information.**



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# Bolton Digital, Employment & Skills

## Digital Skills Job Club

Need support with the digital side of job searching?

- Access **basic digital skills guidance** to get you started on your job-searching journey
- Learn how to **search and apply** for jobs online
- Find information on **training and learning opportunities**
- Get a referral to National Careers Service for **CV guidance**

### Where and when?

Every Thursday, 10am-12pm

Bolton Central Library



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# Bolton Digital, Employment & Skills

## ESOL Advice Service

### Do you want to Learn English?

- To help you with your everyday life
- To find work or get a better job
- To get a qualification
- To support your children at school



Come to an ESOL advice session where we can give you information and advice about English classes in Bolton.

A teacher will check your reading, writing, speaking and listening. Then they will help you to find a course that is right for you.

### To find out more or to book an appointment:

Email [ESOL@bolton.gov.uk](mailto:ESOL@bolton.gov.uk) or leave your name and telephone number with the staff at any of our libraries.



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**GMCA**

GREATER  
MANCHESTER  
COMBINED  
AUTHORITY



# GM Databank Drop-in

## Free SIM Cards

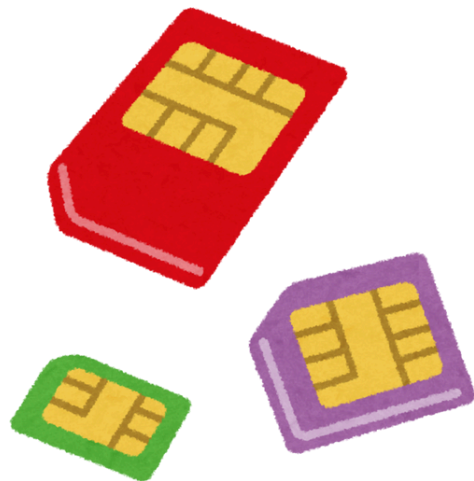
Are you eligible for a free SIM card from the Greater Manchester Databank? You must be:

- 18+ years old
- From a low income household
- With limited or no access to the internet

The Bolton Digital, Employment and Skills team can provide eligible residents with free data, calls and texts SIM card for up to twelve months.

### Where and When?

Every Friday - 2pm to 4pm  
Bolton Central Library  
Le Mans Crescent  
Bolton  
BL1 1SE



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# GM Databank Drop-in Bromley Cross

## Free SIM Cards

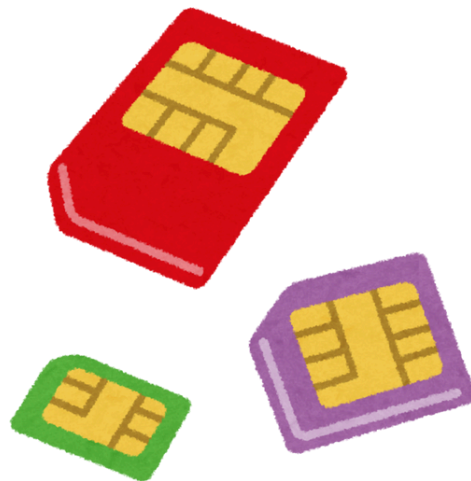
Are you eligible for a free SIM card from the Greater Manchester Databank? You must be:

- 18+ years old
- From a low income household
- With limited or no access to the internet

The Bolton Digital, Employment and Skills team can provide eligible residents with free data, calls and texts SIM card for up to twelve months.

### Where and When?

Every Thursday 11am-1pm  
Bromley Cross Library  
The Crescent  
Toppings Estate  
Bromley Cross  
BL7 9JU



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# GM Databank Drop-in Horwich Library

## Free SIM Cards

Are you eligible for a free SIM card from the Greater Manchester Databank? You must be:

- 18+ years old
- From a low income household
- With limited or no access to the internet

The Bolton Digital, Employment and Skills team can provide eligible residents with free data, calls and texts SIM card for up to twelve months.

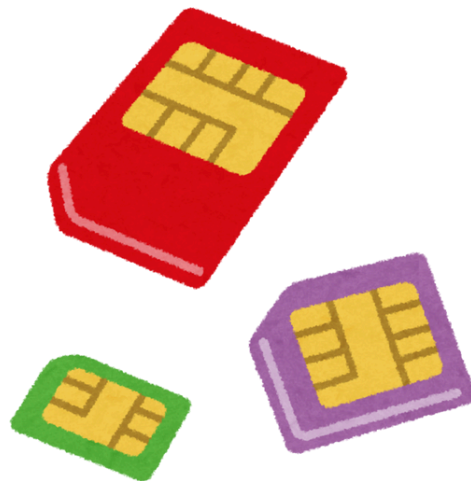
### Where and When?

Every Monday 2pm to 4pm

Horwich Library

Jones Street

BL6 7AJ



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# GM Databank Drop-in Brightmet Library

## Free SIM Cards

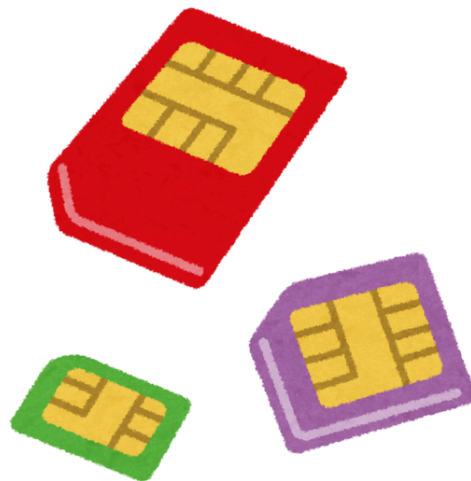
Are you eligible for a free SIM card from the Greater Manchester Databank? You must be:

- 18+ years old
- From a low income household
- With limited or no access to the internet

The Bolton Digital, Employment and Skills team can provide eligible residents with free data, calls and texts SIM card for up to twelve months.

### Where and When?

Every Tuesday 2pm to 4pm  
Brightmet Library  
Brightmet Fold Ln,  
Bolton  
BL2 6NT



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or visit [www.boltondes.org.uk](http://www.boltondes.org.uk)



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# GM Databank Drop-in High Street Library

## Free SIM Cards

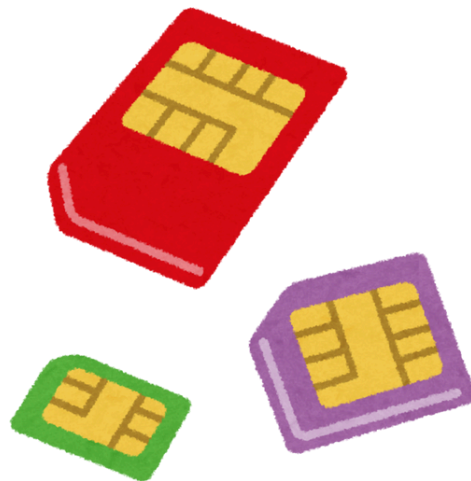
Are you eligible for a free SIM card from the Greater Manchester Databank? You must be:

- 18+ years old
- From a low income household
- With limited or no access to the internet

The Bolton Digital, Employment and Skills team can provide eligible residents with free data, calls and texts SIM card for up to twelve months.

### Where and When?

Every Tuesday 4pm-6pm  
High Street Library  
High Street  
Bolton  
BL3 6SZ



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# GM Databank Drop-in Little Lever Library

## Free SIM Cards

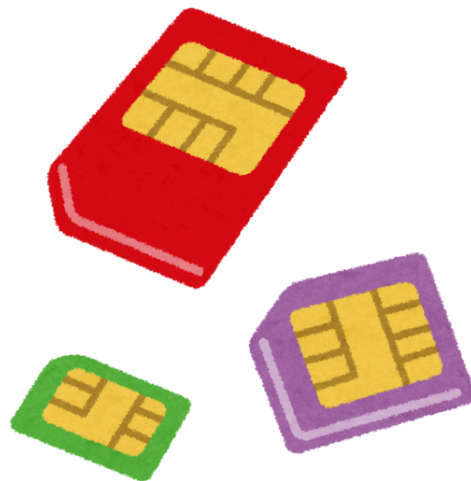
Are you eligible for a free SIM card from the Greater Manchester Databank? You must be:

- 18+ years old
- From a low income household
- With limited or no access to the internet

The Bolton Digital, Employment and Skills team can provide eligible residents with free data, calls and texts SIM card for up to twelve months.

### Where and When?

Every Friday 2pm-4pm  
Little Lever Library  
Market Street  
Bolton  
BL3 1HH



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or visit [www.boltondes.org.uk](http://www.boltondes.org.uk)



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# Interested in volunteering as a Digital Helper?

Hands up if you would like to help people learn basic digital skills in Bolton?

The Digital, Employment and Skills team deliver informal digital skills learning in our communities through one to ones, drop ins and fun events!

## Benefits:

- Gain experience in supporting others with basic digital skills
- Meet new people
- Increase your confidence
- Have fun!



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# Bolton Digital, Employment & Skills

## Partner information

The Bolton Digital, Employment and Skills team can help partner organisations that provide employment and digital support in Bolton.

Visit [www.boltondes.org.uk/partners](http://www.boltondes.org.uk/partners) for:

- Digital support - free SIM cards for adults on a low income, laptop and tablet loans, skills one to ones
- Weekly alerts for the latest skills and training opportunities and events
- ESOL provision navigation and online resources
- Access to the Bolton Digital Inclusion Partnership for local and regional digital information
- Room hire information



To find out more email: [DES@bolton.gov.uk](mailto:DES@bolton.gov.uk)

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# Bolton Library and Museum Services

## Public Wi-Fi & Computers

There are computers available for public use free\* in all the libraries across Bolton. In addition our libraries offer **FREE** wireless internet access.

Just ask the staff next time you visit and they can help you log on to our Wi-Fi.

You can use our public computers to:

- access the internet and web based email
- use Microsoft Office applications
- print or save documents



\*You can use the computer for up to an hour per day for free. There is a small charge for additional time.